Webber & Quentin TMO Garden & Social Committee

Minutes of Meeting on Monday 10th August 2020. 8.00pm - 9.15 pm

Venue: Zoom Meeting

Members Garden & Social Committee



Present: Sophie Thorpe (ST Chair), Jill Goddard (JG Vice-Chair Minutes) Julie Lewis (JL), Jesse Cudjoe (JC), Saoussen Ouertani (Quentin House). Apologies: Molly Gadenz

No	Item	Action
1	Welcome, introductions, apologies for absence & minute taking	
	ST welcomed everyone and JG agreed to take the Minutes.	
	Molly Gadenz apologised for not being able to attend for BOST consultation discussions.	ST
	The draft minutes of 24th July were voted to be approved by JG and seconded by JC. Unanimously approved. Minutes to go to the Board and Tracy Stedman and into TMO Dropbox. SI to be asked to do this.	
2	Declarations of interest	
	None	
3	Matters arising not on the Agenda	
	Public Liability Insurance for garden access for children. ST was asked by the Board to check insurance. The Board decision was based on the legal advice that children should not be unaccompanied in the main garden. The current notice on the garden gate covers this and remains unchanged.	ST
	The meeting discussed again the lack of gardening skills with the gardening contract in pruning. This has been raised by other residents too.	
	ACTION: It was agreed that ST would raise this at the Board and the possibility of hiring a skilled freelance gardener as well as the 'gardening contract' - matching the skills to the tasks.	
	ST has received the Council list of past projects that received funding for the Community Project Spreadsheet and has added to the spreadsheet.	O.T.
	The TMO Board agreed that an Easter 2021 event, rather than a summer 2020 event, given the COVID 19 restrictions, should be the annual Social event for the committee to organise for residents.	ST
	Re starting the Coffee mornings in the main garden would be an acceptable alternative in 2020. Afternoon tea was agreed to fit the open garden trial times.	

	ACTION: 2 draft dates of August 27 th (ST and JC) and poss 22 nd September (ST, JG, SO & poss JL) will be checked with Molly to attend. ST to source extra mugs and seating to accommodate social distancing rules for the garden.	
	Residents can be invited by TMO text and email good coverage.	
4	Review BOST Consultation-Molly Gadenz	
	ST noted Molly could not attend a meeting at this hour. Next meeting to be earlier.	
	ST confirmed the TMO Board had approved the following budgets:	
	£4,700 for BOST consultation, £300 for 6 x £50 plant grants, £3,000 (including 1,300 Annual LBL residents grant)) for the Social activities .	
	The meeting discussed the photos of estate play areas and what the BOST consultation might ask residents.	
	It was agreed to use pictures of other successful estate examples and the good ideas shared last time.	
	ACTION: ST to invite Molly to book another meeting specifically for this item asap to move this forward. Any day except Monday evenings. ST noted that COVID 19 has held up this project development due to Molly being on furlough until recently.	ST
	(From previous minutes -useful note. BOST are good to use as they have expertise. Visual examples and other estates were agreed to be the best tools showing:-	
	Kids play, Benches, combining grass and paving for easier access and low maintenance, moving veg beds to Webber garden, using higher fencing/ gating for screening the gardens from the road were ideas.	
	WEBBER	
	Overy space- use the rear wall more for lean to greenhouses, pots and planters on mix of grass and paved landscaping.	
	Delarch/Algar garden	
	Greater variety of spaces and uses, more light, less dense and lower trees and more flowering shrubs, outdoor gym, more benches, individual veg growing planters and a large mixed purpose greenhouse at the rear providing indoor space for coffee mornings/ social workshops, possibly Board meetings/ trainings as well as growing.	
	Courtyards	
	Review all walls between blocks as to removal to connect all safely.	
	Gates across the entrances would increase more use by residents/ children's safety and less cars, safeguard against drug usage, homelessness, ASB	

	JL raised questions from residents about returning to gardening and veg plot activities. It was confirmed that no activities will be undertaken whilst the BOST consultation is in progress other than general maintenance by Just Ask. However, there is a possibility of reinstating the Gardening Club for general weeding/ pruning activities alongside a professional gardener. All residents will be invited to join in the upkeep of the estate during the BOST Consultation.	
	ACTION: ST to approach the Board for a review of the gardening contract and the possibility of reinstating a professional gardener and the garden club.	
5	Review Funding Spreadsheet	
	The meeting discussed the funding spreadsheet provided by Nils Battye of past grants. JG and JL will provide missing details by email to ST after this meeting. It was noted that it was very helpful to have everything listed in one place.	JL & JG
6.	Approve Updated GSC Terms of Reference: Board amendments	
	Due to lack of time in this meeting, it was agreed that the Board amendments would be circulated by email for checking and agreement by email. ACTION: ST to email round.	ST
7	Plants Grant Application Form: Draft Approval	
	All discussed the circulated draft form for the £50 plant grants which ST had prepared. It was unanimously approved.	
8	Small Grant Application Submission: Final Email Draft	
	Due to lack of time and the Board asking for additional information on	
	COVID 19 checks and insurance, the meeting agreed the <i>ACTION: ST</i> will circulate the amended draft reply for approval by email asap.	ST
9	,	ST
9	will circulate the amended draft reply for approval by email asap.	ST
9	will circulate the amended draft reply for approval by email asap. AOB JL requested when the estate Forum would be live as it would help communicate gardening progress to all residents. She had 3 enquiries	

	ACTION: JL to contact Worralls to agree access date to fix it and to arrange to get tool bin keys to ST. JG to advise cost to Treasurer so expected.	JL & JG
	ST mentioned that Molly from BOST has sent us a survey requesting us to give her a list of gardening supplies we need as there is funding available.	
	ACTION: ST to forward the survey to JG and JL for them to reply with a list of tools/ equipment.	
10	Date/Time of next meeting	
	6pm Thursday 3 rd September 2020.	
	Mtg ended 9.30pm.	