## **Webber and Quentin Limited**

# **Bike Locker Policy**

All Tenants / Leaseholders are permitted to rent a Bicycle Locker providing that they reside on the Webber and Quentin Estate; this excludes Leaseholders who do not reside within their property however Leaseholders sub tenants will be permitted to rent for the duration of their rental.

### **Allocations**

Bike Lockers are allocated on a first come first serve basis.

Residents will not be permitted to rent more than one Bicycle Locker per person at any one time and no more than two Bicycle Lockers per Household with a make-up of more than one person at any one time.

Households without a bicycle locker will be given priority over households who already rent a locker.

#### Cost

Each Bicycle Lockers is charged at £52 per annum payable to Webber and Quentin LTD

### **Payments**

Residents may choose to pay in the following ways:

Yearly - £52 payable due 1st April

Quarterly - £13 payable every 3 months due 1<sup>st</sup> April, 1<sup>st</sup> July, 1<sup>st</sup> October, 1<sup>st</sup> January.

Monthly £4.34 payable on 1st of every month

Standing Order, Direct Debit and Bank Transfer are the only methods of payment that Webber and Quentin will accept.

### **Late Payment Fees**

A late payment is a payment which has not been received more than 30 days after the due date and will incur an additional £10 charge.

#### ALL CORRESPONDANCE SENT TO:

W&Q TMO, Living Space, 1 Coral Street, London, SE1 7BE

Email: contact@wqtmo.org Tel no. 0207 620 3001

Webber and Quentin Limited: registered as a Community Benefit Society no 7224

Registered address: 2 Mawdley House, Webber Row, SE1 8XQ



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If payment is not received within two weeks of a Late Payment notice being served than the TMO reserves the right to take back the Bicycle Locker and remove its contents as stated in the Bicycle Locker Agreement.

### Items permitted

The items permitted to be stored in the Bicycle Locker are:

- Prams
- Garden Hose
- Bikes

### **Bicycle Locker Checks**

Locker checks will be carried out once yearly and at random to ensure that the terms of the rental have not been broken or any policies breeched. These checks can be carried out at any time of the year.

#### **Cancellations**

All cancellations should be made in writing to:

Webber & Quentin TMO Living Space, 1 Coral Street SE1 7BE

## Or emailed to

contact@wqtmo.org

Adopted	Review Date
April 2019	April 2022

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